



To: GCB BANK PLC

Head Office, No. 2 Thorpe Road
PO Box 134
Accra, Ghana

Authority and indemnity for email instructions

I/We hereby authorise you to accept and execute instructions given by me/us pursuant to my/our corporate/business Accounts which you receive via email.

This authority is granted on the basis that:

1. you will only accept and execute instructions received from the email address (es) specified in **Appendix 1**, which I /We warrant is accessible only by me/us ;
2. I/We shall issue email instructions to any of the email addresses specified by you in Appendix 2; and
3. I/We shall provide contact names and telephone numbers as per my/our current mandate in order for you to initiate a call-back procedure confirming my/our instructions;

I/ We acknowledge that you will undertake a call-back procedure by telephone in respect of email instructions. If the call back procedure cannot be undertaken due to telephone lines being inoperable, instructions will be actioned on the basis that the instructions originate or purport to originate from an email address specified in **Appendix 1**.

We understand and agree that email transmission is not a secure medium for the transmission of instructions and reporting. As such messaging can be intercepted and or the originators address altered.

We confirm that you will not be liable for any actions, proceedings, liabilities, claims, damages, costs, losses or expenses arising out of your acceptance and execution of email instructions in accordance with this letter, including if the instructions are intercepted, incorrect, incomplete or forged, or if a response issued via email is intercepted **and we shall indemnify you in respect of the same.**

This agreement will be governed by and construed in accordance with the laws of Ghana and the jurisdiction for any proceedings hereunder shall be the High Court of Ghana.

SIGNED BY: [CUSTOMER]

.....
Name

.....
Signature/Date

.....
Name

.....
Signature/Date

Appendix 1(Not more than 2 email addresses may be listed here)

Customer (s) email addresses:

(1)

(2)

(3)

SIGNED BY: Customer

.....

Name

.....

Signature /Date

SIGNED BY: Customer

.....

Name

.....

Signature/Date

Appendix 2

To be completed by GCB staff receiving the email indemnity.

GCB Bank Plc Email addresses:

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Name/Position

.....

Email Address

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Name/Position

.....

Email Address